

## Job advertisement

### Student Supervisor

**Employer:** Deutscher Schulverein Malaysia, Kuala Lumpur  
**Start of work:** August 2025  
**Application deadline:** 30.06.2025  
**Office location:** Eurocampus Mont Kiara

The German School Kuala Lumpur (DSKL) at the Eurocampus KL is a German school abroad under the roof of the German School Association Malaysia (DSM), where around 180 children and young people are taught according to German curricula from kindergarten to the Abitur.

We offer employment as a Student Supervisor within a highly motivated team, working in a multicultural environment. This position is part of a joint supervision team in collaboration with the French School of Kuala Lumpur (LFKL).

#### Scope of work:

- Supervising students during non-class times, including recess, lunch breaks, study periods, and while they are waiting for school transportation (e.g. school bus), ensuring a safe and orderly environment at all times
- Monitoring bus attendance to ensure that all students board the correct buses safely and that any discrepancies are promptly reported and addressed
- Collaborating closely with the French School of Kuala Lumpur, maintaining regular communication regarding shared practices and initiatives, and actively participating in discussions to suggest and implement improvements in school life processes and procedures, aiming for continuous enhancement of the students' experience
- Welcoming and assisting parents by providing them with necessary information and guidance
- Helping to ensure students' overall well-being, safety, and security within the school environment, actively working to prevent and manage incidents of school violence, identifying and addressing any signs of exclusion or discrimination, and detecting early indicators of serious social hardship or abuse. Taking initiative to identify risky behaviors among students and collaborating with the pedagogical team to resolve such situations promptly and appropriately
- Supervising and leading various activities organized by the "Vie Scolaire" team, a joint initiative in collaboration with the French School of Kuala Lumpur, designed to enhance student engagement, promote a positive school climate, and support students' personal development outside the classroom

#### Applicant profile:

- Previous experience working with children or adolescents in an educational or extracurricular setting preferred
- Excellent interpersonal skills with the ability to build trust and rapport with students, parents, and colleagues
- Ability to work collaboratively in a multicultural environment, particularly in close cooperation with the French School of Kuala Lumpur (LFKL)
- Highly responsible, reliable, trustworthy and able to work independently

- Willingness to support and assist students who are experiencing academic, social, or personal difficulties by providing guidance, emotional support, and when necessary, escalating concerns to the appropriate school authorities or counselors
- Very good English language skills; German language skills are an advantage

Please send your application including curriculum vitae, cover letter, job references and certificates to [manager@dskl.edu.my](mailto:manager@dskl.edu.my), addressed to **Mrs Lena Renkl, Administration Manager**.